



# AAYOJAN SCHOOL OF ARCHITECTURE

(Affiliated with Rajasthan Technical University)

Letter no. ASA/2022-23/IQAC/07-A

Date: 28-04-2023

## MINUTES OF IQAC MEETING

Date- 28-04-2023

Venue- Conference room, ASA Jaipur

1. Meeting started with the welcome note by the Chairman.
2. Academic Audit : The coordinator informed the house that in alignment with the commitment to create a student-centric learning environment, to gauge the progress and ensure quality; the Internal Quality Assurance Cell (IQAC) in line with one of its missions is advised to start the academic audit of the Academic year 2022-23 in May 2023 in order to look into its strength and weakness and identify the scope for continual improvement.  
Further, the house deliberates and decides that Under the convenorship of Prof. N.S. Rathore, Dean; Prof. Archana Singh HoD, ACE and Coordinator IQAC; Prof. Anubhav Mittal, HoD B.Arch., audit for the Academic session 2022-23, is decided to be carried out in the last week of June.
3. Summer and winter school : ACE received five proposals for summer school, out of which committee ACE has approved three proposals which are as follows :
  - a. Compassionate Living at Dharmalaya Institute; June 19-24; proposed by Prof. Anubhav Mittal and Prof. Ravi Kumar Meena.
  - b. Mapping Intangible layers of Old Delhi; June 25-30; proposed by Prof. Pallavi Keswani and Prof. Tejaswini Rai.
  - c. Introduction to GIS Mapping and Spatial Analysis; June 19-24; By Architect Ketan Narang (Founder Interpolis Urban Solutions), Prof. Shivar Setia, Prof. Pallavi Keswani.
4. FDP : Teaching – Learning and Application of History for Architects.  
Online FDP, in collaboration with COA – TRC Pune was successfully conducted during April 17-21, the program was attended by 60 participants. There were 10 experts called from profession and academia to address five different themes of history of architecture. 7 faculty members from the host college were given sponsorship to participate in the program.

Anubhav Mittal



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5. Career Guidance for Architecture : House deliberated on the concern due to lack of awareness towards the architecture profession, which is resulting in reducing the number of aspirants opting architecture. It was proposed by Mr. Shashank Mahagaonkar that the institute should participate in career guidance fairs and events and reach out to the schools to disseminate awareness among students.
  
6. IQAC Audit : The coordinator informed the house that in alignment with the commitment to create a student-centric learning environment, to gauge the progress and ensure quality, the Internal Quality Assurance Cell (IQAC) in line with one of its missions started the academic audit of the Academic year 2022-23 in the month of May 2023 in order to look into its strength and weakness and identify the scope for continual improvement.  
Further, the house deliberates and decides that Under the convenorship of Prof. N.S. Rathore, Dean; Prof. Archana Singh HoD, ACE and Coordinator IQAC; Prof. Anubhav Mittal, HoD B.Arch., audit for the Academic session 2022-23, is decided to be carried out in the last week of June.
  
7. Academic evaluation system:
  - 7a: Professor N.S. Rathore, appraised the house about the current syllabus and scheme, along with the progression and development of the students through the five-year degree course. He also presented its coordination with COA and RTU guidance.
  
  - 7b: House unanimously deliberated and proposed the formation of an academic advisory committee, which has been given the task of preparing the framework of Course and program outcome. The committee shall also prepare the correlation and mapping of CO's and PO'S.
  
  - 7c: The academic advisory committee was asked to prepare the report and present the same in the next IQAC meeting.
  
  - 7d : It has also been decided that the Dean will constitute this committee and will seek the suggestion for this framework from experts from academia and profession.
  
8. Feedback: IQAC Coordinator has presented the following feedback formats for approval of the house. Highlights of the presented formats are as follows-
  - 8a. Non-teaching and teaching staff: Feedback regarding infrastructure facilities and services, learning resources, governance and management from teaching and non-teaching staff is to be initiated.



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8b. Exit Survey : It is advised to develop the exit survey as an aid to assess the effectiveness of its programme. Questions related to course curriculum, teaching-learning process and learning environment at college were approved by the house.

8c. Parent's feedback: Satisfaction of parents regarding the teaching-learning pedagogy and services is essential hence feedback from parents should be initiated.

8d. Alumni Feedback: Feedback from Alumni is essential for improvement of the academic programs, career service and networking, fundraising and donations. Alumni feedback is an essential tool for college and is to be initiated.

8c. All Academic feedback: For outcome based education in the teaching-learning process, feedback regarding the academic courses offered in the programme is essential. It is a vital tool for continuous improvement, ensuring that college is committed towards the responsive educational environment.

9. Faculty Appraisal system: Motivation of the faculty and incentivising them based on their performance in academic and research fields is essential for outcome-based education for any college. Self-appraisal from the faculty is to be initiated this semester.

In the absence of any further agenda, the meeting concluded with a vote of thanks.

Archana S. Rathore  
Professor  
Coordinator IQAC

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All members of IQAC  
PR & Media cell for publication on the Website, Student Affair  
Registrar for record



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Attendance: IQAC Meeting

Date : 28/04/23

Name	Signature
Chairperson- Prof. Kiran S. Mahajani	
Member Professor & Dean- Prof. N S Rathore	
Co-ordinator- Prof. Archana S. Rathore	
Member Alumini Association- Ar. Rahul Singhi	
Member - Mr. Shashank Mahagaonkar	
Member Industrialist- Mr. Rakesh Kumar Gupta	
Member HOD Architecture- Prof. Anubhav Mittal	
Member HOD Urban Design- Prof. Pooja Agrawal	
Member HOD B.Des.- Prof. Kapil Sharma	
Member Asso. Professor.- Prof. Naveen Sharma	
Member Asst. Professor.- Prof. Pallavi Keswani	ABSENT
Member Admin. - Mr. Brijesh Agrawal	
Member Management - Mr. Aadi K. Mahajani	
Member Trust - Mr. Prabahkar S. Ranawat	
Member Student Council - KRITIKA S.	N.A.

Regards  
Archana S. Rathore  
Professor  
Coordinator IQAC